



Vendor Application Instructions

Thank you for your interest in becoming a vendor at the Village Park Farmers' Market in the Village at Hunter's Creek. Please read and follow the instructions below.

1. Please be sure to read the Village Park Farmers' Market Policies and Procedures.
2. Please fill out the application completely. Applications that are incomplete or not signed will not be considered.
3. Submit the following:
 1. Completed Application
 2. Signed copy of the Release, Waiver and Indemnity Agreement
 3. A photo of the items you intend to sell
 4. A copy of your current Business Tax License and Florida State Sales Tax I.D. Certificate

Applications can be sent by:

Mail: VHC Investment Corporation
1515 International Parkway, Suite 3001
Lake Mary, FL 32746
ATTN: Market Manager

Fax: 407-333-7711

E-mail: mscheidly@pelloni.com

Submission of an application does not constitute acceptance or reserve a space in the market. Applicants may be placed on a waiting list based on space availability within a product category.

The Village at Hunter's Creek is located on S. John Young Parkway at the intersection of SR 417
theVillageHC.com

Village Park Farmers' Market Vendor Application

Name of Business or Farm:

Name(s) of owner(s):

Primary Contact Person:

Mailing Address:

City: _____ State: _____ Zip: _____

Email: _____

Phone: _____ Alternate Phone #: _____

What is the best way to contact you? Phone Alternate Phone # E-mail

PRODUCTS

Please indicate below the item(s) you will bring to the Market.

PRODUCE

(specify) _____

OTHER ITEMS – Please include a detailed description and list of items you intend to sell. Attach list on a separate piece of paper if necessary.

Bath and Body: _____

Small live plants : _____

Large live plants : _____

Cut Flowers: _____

Seasonal Items: _____

Specialty Culinary Items (Soup Mix/Dried Herbs, etc): _____

Other: _____

Yes, I certify that I or someone in my immediate family produced the items I intend to sell.

No, I did not produce all of the items I intend to sell.

Yes, I have read the Rules and Regulations and agree to its terms and conditions.

Signature

Date

For more information, contact:

Market Manager

Phone: 407.333.7700 Fax: 407-333-7711

E-mail: mscheidly@pelloni.com



**VILLAGE PARK FARMERS' MARKET
2009 Policies and Procedures**

MARKET HOURS

- The market is open from 9 am to 2 pm each Saturday. Vendors are required to remain for the duration of these market hours. All vendors will be notified in advance of any changes in hours.
- This is a rain or shine event.

PUNCTUALITY

- Set up begins at 8:00 a.m.
- If a vendor arrives after 8:15 and their space is occupied, the Market Manager will assign the vendor another space for that day.

NOTE: Vendors arriving **AFTER 8:30 AM will be turned away.**

VEHICLES

- Vehicles must be removed from the market area by 8:45 AM.

ATTENDANCE

- Only full-time vendors are assigned permanent spaces.
- Full-time vendors must notify the Market Manager in advance of any anticipated absence.
- Vendors returning to the market after an absence are not guaranteed their original space will be available.
- Part-time vendors are to see the Market Manager who will assign a space for the day.

MONTHLY VENDOR FEE

- There is a \$40 monthly vendor fee. The fee is not prorated. Vendor may set up one (1) 10' x 10' white canopy unless otherwise approved.
- Vendor may not sublet their booth or sell any item which has not been submitted to the Market Manager for consideration and approved.

PAYMENT METHOD & DUE DATE

- Only checks are accepted. Make checks payable to **VHC Investment Corporation.**
- Payment will be collected by the Market Manager on the last Saturday of each month for the following month.

LATE PAYMENT

Vendors who are not present on the last Saturday of the month should submit payment by no later than the first Friday of the month. Vendors can make their payments

By Mail: VHC Investment Corporation
1515 International Parkway, Suite 3001
Lake Mary, FL 32746
Attn: Market Manager



**VILLAGE PARK FARMERS' MARKET
2009 Policies and Procedures (Continued)**

LATE PAYMENT (CONTINUED):

- In Person:** Give to Market Manager
- Due Date:** First market day that you will be participating.

NON-PAYMENT

- Vendors who participate in the market without having made payment will not be permitted to participate in the future.

CANCELLATIONS/INCLEMENT WEATHER

- We do not refund once the contract is signed.
- There are no refunds due to inclement weather.
- The monthly fee is per calendar month and is not pro-rated.

ASSIGNED SPACES

- Only the Market Manager can change a vendor location and reassign space in the market.

TENTS/TABLES/DISPLAYS

- Vendor must supply their own tables and 10' x 10' white canopy.
- Vendors display must remain within the boundaries of their canopy.

CLEAN-UP

- Vendors are responsible for the complete clean-up in the vicinity of their operations.
- All boxes and trash must be removed from the premises at the end of the market.

PERMITS & LICENSES

- Vendors must have a valid occupational license from Orange or Seminole County.
- Vendors must obtain, display and keep current applicable state and county licenses.
- Compliance with State, County and local requirements are the sole responsibility of the Vendor.

CONTACT INFORMATION

On Market Day, please see Marcela Morales, Assistant Market Manager at the orchid booth.

For general inquiries regarding accounting, approved items to be sold or the application, please e-mail mscheidly@pelloni.com , (Monday-Friday, 9am-5pm) or call the Market Manager at 407-333-7700. Please allow 24 hours for a response.

RELEASE, WAIVER OF LIABILITY AND INDEMNITY AGREEMENT

In consideration for the undersigned being permitted to use the premises located at The Village at Hunters' Creek Shopping Center, Orange County, Florida (hereinafter referred to as the "Premises") or any other property owned by VHC Investment Corporation (hereinafter referred to as "Owner") for the display and sale of farmers' market items and other good and sufficient consideration, the receipt and sufficiency of which is hereby acknowledged, I, _____, for my heirs, executors, administrators or assigns do now by execution of this document:

1. HEREBY, RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE Owner, its officers, agents, employees, affiliates and directors (hereinafter collectively referred to as "Releasees") from any and all liability, actions, claims, damages, costs or expenses, and demands whatsoever, whether in law or equity, which I may have now or in the future, or which my heirs, executors, administrators or assigns hereafter may have arising out of or in any way connected with my presence on the Premises, including, but not limited to, injuries to my person or property, before, during or after my use of the Premises, **WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE;**

2. HEREBY AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS THE RELEASEES, from and against all liability, actions, claims, damages, costs, or expenses, including reasonable attorney fees, and demands whatsoever, whether in law or equity, which I may have, now or in the future, or which my heirs, executors, administrators or assigns hereafter may have arising out of or in any way connected with my presence on the Premises, **WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.**

I FURTHER EXPRESSLY AGREE THAT THE FOREGOING RELEASE, WAIVER AND INDEMNITY AGREEMENT IS INTENDED TO BE AS BROAD AND INCLUSIVE AS IS PERMITTED BY THE LAW OF THE STATE OF FLORIDA, IS FULLY ENFORCEABLE IN A COURT OF LAW, IS GOVERNED BY FLORIDA LAW AND THAT IF ANY PORTION THEREOF IS HELD INVALID, IT IS AGREED THAT THE BALANCE OF THIS AGREEMENT SHALL, NOTWITHSTANDING, CONTINUE IN FULL LEGAL FORCE AND EFFECT. I HAVE READ AND VOLUNTARILY SIGNED THIS RELEASE, WAIVER OF LIABILITY AND INDEMNITY AGREEMENT AND FURTHER AGREE THAT NO ORAL REPRESENTATIONS, STATEMENTS OR INDUCEMENTS NOT A PART OF THE FOREGOING WRITTEN AGREEMENT HAVE BEEN MADE.

Signature

Printed Name

Date